

EFFoST2022 - Expression of Interest

The bid procedure to host the 36th EFFoST International Conference consists of two rounds. The first round requires interested [European affiliated organisations of EFFoST](#) to submit an Expression of Interest to Jeroen Knol at info@effost.org by **10 May**. Please provide the following information in a short and concise format. A more comprehensive overview of this information is required in the second round of the bid process.

Part I – Scientific programme

Hosting Organisation details

Name:

Organisation type: (university or research institute)

Department: (if applicable)

Address:

Telephone:

Website:

History and composition: *(include number of industry, academics, students and researchers employed or member of the organisation, 100 words max)*

Indicate scientific quality:

Chair details

Name:

E-mail:

Telephone number:

Employer:

Previous conference organization experience: *(include topics, highlights and number of days, sessions, participants for each event)*

Co-chair details

Name

E-mail

Telephone number:

Employer:

Previous conference organization experience: *(include topics, highlights and number of days, sessions, participants for each event)*

Local Organising Committee

Please provide the following information for each committee member that has committed to serve on the Local Organising Committee.

Name:

Affiliation:

Email:

Proposed theme and topics

Please provide a short introduction of the scientific programme

Conference theme:

Conference topics: (max 6)

Special sessions: (min 3)

Keynote speakers: (min 3)

Other highlights: (max 100 words)

Motivation

Please provide information on how scientific quality, expertise, experience and calibre of your organisation will contribute to the success of the EFFoST International Conference (*approx. 300 words*).

Part II – Location and facilities

Please contact your national tourist board, destination (city) marketing organisation and/or convention bureau as they can be a great source of information and support for your proposal.

Proposed two Conference venues

Venue name

Venue address:

Venue website

Space availability: (*see space requirements in Chapter 5*)

Available dates: (*3 days in the period 25 October – 20 November 2019*)

Venue contact person

Name:

Email address:

Tel:

National support

Has the national tourist board, destination (city) marketing organisation and/or convention bureau offered any support to bring the EFFoST Conference to their city?

Financial support: (*such as amount per delegate*)

In-kind support: (*such as covering costs of welcome reception, conference venue, travel passes for delegates, city information*)

International accessibility

Please provide information on the accessibility of the city and the conference venue.

Closest International airport(s):

Distance from airport to the convention venue: (*also include public transport options*)

Comments on traveling to/in the location:

Hotels and Accommodation

Please indicate the number and type of accommodation with 15 minutes travel of the conference venue.

Type of Accommodation	Number of rooms	Average room rates	Walking distance (min)
5 Star hotels			
4 Star hotels			
3 Star hotels			
Apartment style			
Budget/backpackers			

Motivation

Please provide information on how your location is unique considering the criteria mentioned above compared to other destinations and how this will contribute to the success of the EFFoST International Conference (*approx. 300 words*).

Submitted by authorised person

Printed Name:

Signature:

Date: